

GA ERA CAMERA CLUB BYLAWS

ARTICLE I - NAME

The name of this organization is the GA ERA Camera Club, herein referred to as the CLUB. This document is referred to as the CLUB Bylaws.

ARTICLE II - PURPOSE AND OBJECTIVES

SECTION 1: Purposes of the CLUB include the following:

- a) To further photography as an art form
- b) To provide CLUB members an opportunity for social and recreational contact
- c) To provide opportunities for personal growth and broadened horizons in the photographic disciplines through introduction to new techniques, provision of information and opportunities to practice photography.

SECTION 2: The CLUB does not contemplate pecuniary gain or profit or the distribution of profits or dividends to the members thereof.

ARTICLE III - MEMBERSHIP AND RULES

SECTION 1: The CLUB shall be bound by the GA Employee Recreation Association (GA-ERA) Bylaws and its policies. If a conflict arises between CLUB ByLaws and GA-ERA ByLaws, the GA-ERA ByLaws will take precedence.

SECTION 2: Eligibility for membership shall be the same as eligibility for membership in the GA Employees Recreation Association as defined in its bylaws.

SECTION 3: A member is an individual employee or retiree who has applied for membership and has paid his/her GA-ERA & CLUB dues for that year. Paid members can: (a) submit their photos to competitions, (b) vote in competitions, (c) attend CLUB events deemed private, (d) be eligible to win awards, and (e) be eligible to hold an officer position in the CLUB.

SECTION 3.1: A spouse and/or minor dependents of members are automatically limited members and can attend private CLUB events (unless otherwise stated for a particular event), but have no voting rights and cannot hold office. Images submitted for contests cannot exceed the maximum allowed per individual member and any awards are given to the paid member. Children of retiree members are not eligible for GA-ERA limited membership.

SECTION 3.2: In the event where a spouse is also an employee or retiree, it is their option to either remain within the constraints of a limited membership, or also pay their own annual dues to provide the full benefits of CLUB membership, including their own contest submissions, voting rights, and the ability to hold office.

SECTION 4: Guests or visitors are welcome to attend meetings deemed public such as competitions, but shall not be eligible to participate in CLUB competitions, voting, private CLUB events, receive awards, or hold office.

ARTICLE IV- GOVERNING BODY

SECTION 1: The government of the CLUB shall be known as the BOARD. The BOARD is entrusted to a minimum of four (4) of its members identified as the CLUB officers. These officers are elected by the CLUB members. At a minimum there shall be a President, Vice President, Secretary, and Treasurer. Additional officers can be elected or appointed, such as Event Coordinator, Webmaster, and Chapter Representatives.

SECTION 2: The officers shall enter upon their terms of office on the first day of January and shall hold office for one year, unless they surrender their position or are removed from office before the end of their term.

SECTION 3: The President and Vice-President positions cannot be held by the same individual for more than three (3) consecutive years.

SECTION 4: The officers shall be the governing body of the CLUB, control all expenditures and property of the CLUB, and act for its interests in any way while remaining consistent with the CLUB Bylaws. The officers shall have no power to subject the CLUB to any financial liability beyond the amount of the available funds in the CLUB treasury or appropriation established by its officers and approved by the majority of members in attendance at any one meeting.

4.1 Governing Body: The governing body of the CLUB shall be the BOARD consisting of the CLUB officers. The Past President shall be an ex-officio member of the BOARD.

4.2 Duties of the President: It shall be the duty of the President to oversee the operation of the CLUB, to preside at meetings, to enforce the CLUB & GA-ERA Bylaws and to provide for the general welfare of the CLUB. The President shall appoint and become an ex-officio member of all committees deemed necessary for the effective operation of the CLUB. The president shall also be an advisor to the incoming president in the year immediately following the completion of their term as president.

4.3 Duties of the Vice President: It shall be the duty of the Vice President to assist the President and to act for the President in the event of absence. The Vice President shall be responsible for the educational program and meeting assignments.

4.4 Duties of the Secretary: It shall be the duty of the Secretary to keep the

minutes of all meetings and to have custody of and maintain copies of all records of the CLUB. The Secretary shall issue notices of meetings, be responsible for all correspondence, maintain current the membership roll, and submit the required documents to the GA-ERA before the end of the first quarter of the year, or prior to any revised deadline from the GA-ERA, in accordance with GA-ERA requirements.

4.5 Duties of the Treasurer: It shall be the duty of the Treasurer to supervise, collect and disburse funds, maintain the financial records and report the financial condition of the CLUB periodically as required. The Treasurer shall prepare a financial report for the previous year's operations and a proposed budget for the current year before the end of the first quarter of each year, or prior to any revised deadline from the GA-ERA, for submittal to the GA-ERA.

4.6 Duties of the Webmaster: It shall be the duty of the Webmaster to maintain the CLUB website, collect and post pictures as required for each competition and update the website with the winners of each competition. The webmaster shall also collect the winners for the year and distribute copies to the 3rd party judge(s), as required.

4.7 Duties of the Event Coordinator: It shall be the duty of the Event Coordinator to plan and coordinate the annual banquet as well as promote field trips, workshops, and other non-competition events throughout the year.

4.8 Chapter Representatives: CLUB chapters, when established, will nominate a Chapter Representative who, when approved by the Governing Body, shall be elected by the chapter members using the voting process. Duties and responsibilities of the Chapter Representatives shall be determined at the time chapters are established.

ARTICLE V - MEETING TIMES

SECTION 1: CLUB meeting times

The CLUB shall meet periodically at times and days to be selected at the discretion of the officers and published in the calendar on the CLUB website www.gacameraclub.com. These meetings include competitions, workshops, presentations, field-trips, etc. and may or may not be limited to paid-members only. Changes to the schedule will be sent by email to all members and published on the website calendar, when possible.

SECTION 2: BOARD meeting times

The BOARD will meet on an as-required basis. At a minimum, the President will review the need to meet once per quarter and call meetings if necessary.

ARTICLE VI - PROCEDURE OF AMENDING BYLAWS

Amendments to any article or section of these Bylaws may be proposed by any officer

or at least 10% of the members. Proposed amendments will be reviewed by the BOARD for feasibility and acceptance. Proposed amendments deemed significant will be formatted and sent for review by all members. Changes to the Bylaws requires all officers to vote. These amendments will be fully incorporated if a 2/3 majority of the BOARD is reached. The revised Bylaws must be submitted to the GA-ERA in a timely manner after incorporation.

ARTICLE VII - NOMINATION OF OFFICERS

At least one month before the annual election, a call for nominations to elected positions shall be published to all members along with a method for nomination response. All nominees must be members of the CLUB and acknowledge a desire and commitment to be an officer. Candidates for the office of President must have served as an officer for a minimum of two full years before running for President.

ARTICLE VIII - ELECTION OF OFFICERS

SECTION 1: Each year, as provided for, the CLUB officers shall be elected for a term of one year. The annual election of officers shall be held during 4th quarter each year, and the voting may be held in conjunction with a regular meeting or by ballot. All members of the CLUB shall be notified in writing that an election will be held. A plurality of votes cast at the meeting or ballot shall elect. In the event that no candidate for a particular office receives a majority, there will be a runoff between the two candidates receiving the highest number of votes.

SECTION 2: Vacancies in the Governing Body, excepting the office of President, may be filled by appointment by the President and approval of the remaining officers (i.e., majority vote). In the event of a presidential vacancy, the vice-president shall assume the role of the President. The terms of office for vacancies filled under the provisions of this Section shall end on December 31 of that year.

SECTION 3: In the event an officer is deemed unfit for office, removal of the officer will be done by a majority vote of the officers. At this point a vacancy would be created and subsequently filled via the provisions in SECTION 2. Additionally, officers can withdraw from their position, at their own request, in writing to the body of officers.

SECTION 4: The list of elected officers shall be submitted to the GA-ERA in the first quarter of each year or prior to any revised deadline from the GA-ERA. Any change of elected officers within the year shall be submitted to the GA-ERA in a timely manner.

ARTICLE IX - FINANCIAL RESPONSIBILITIES

SECTION 1: The CLUB shall not incur debts in excess of its assets.

SECTION 2: All disbursements of the CLUB of \$100 or less shall be by check signed by the Treasurer, or by PayPal or equivalent service. Disbursements of more than

\$100.00 shall be by check and co-approved, in writing, by the President or the President's designee.

SECTION 3: Dissolution of the CLUB shall be by a 2/3 vote of the members or by the GA-ERA decision. In the event of dissolution, all funds and GA-ERA provided assets remaining after payment of debts shall be given to the GA-ERA. After payment of any debts, CLUB owned assets not obtained with GA-ERA-provided funds will be sold or disbursed at the BOARD's discretion. If at its dissolution the CLUB has incurred debts in excess of its assets, in direct conflict with Section 1, the additional funds will be paid equally by all members of the CLUB.

ARTICLE X – MEMBER DUES, FEES & PAYMENTS

SECTION 1: Annual Dues

The CLUB charges annual dues over and above the GA-ERA annual dues. Cost of the member annual dues shall be carried over from the previous year, unless otherwise proposed and changed by majority vote of the members. Dues shall be payable by January 31 of the current year or prior to any competition or event, whichever comes first. If an employee joins in the last half of the year, dues will be reduced by 50%. No refunds will be given for cancelled membership dues or event fees.

SECTION 2: Event Fees

Events are planned at various times throughout the year and some events have costs that are passed along to the CLUB members that attend.

SECTION 3: Payment of Dues & Fees

Payments can be done electronic method, currently using PayPal to gacameraclub@gmail.com. Payment methods that "bounce" or are otherwise refused will require the paying member to additionally pay any and all fees assessed against the CLUB that result from a rejected payment.

ARTICLE XI - CLUB YEAR

The CLUB year is established as beginning on the first day of January. The end of the CLUB year is December 31 of that year.